**City of Grand Mound**

**City Council Meeting Minutes**

**615 Sunnyside St. Grand Mound, IA 52751**

**February 12th, 2018**

Mayor Crosthwaite called the Public Hearing on FY19 Budget to order at 6:50 p.m. Council members present were; Stearns, Brix, Fischer, Olson, Beuthien. No public comments were received. Mayor Crosthwaite called the hearing closed at 6:54 p.m.

Mayor Crosthwaite called the Public Hearing on FY18 Budget Amendment to order at 6:55 p.m. Council members present were; Stearns, Brix, Fischer, Olson, Beuthien. No public comments were received. Mayor Crosthwaite called the hearing closed at 6:59 p.m.

Mayor Crosthwaite called the City Council Meeting to order at 7:00 p.m. Council members present were; Stearns, Brix, Fischer, Olson, Beuthien. Motion by Beuthien, second by Fischer to approve the Consent agenda including the non-recurring item; J. Cannon 1/28/18 Evergreen Cemetery vault waiver and the following Detail Resolution. Ayes; All.

**VENDOR DESCRIPTION AMOUNT**

AFLAC EMPLOYEE PD INSURANCE $307.02

ALLIANT ENERGY UTILITIES $4,715.84

AUDITOR OF STATE EXAM FEE $1,200.00

ANDERSON SAND/GRVL ROAD ROCK $69.78

BRANDT CONSTR. HWY 30 CULVERT FINAL PMT $4,076.88

CHARDE ENTERPRISES UTILITY REFUND $21.89

CLINTON CO. SHERIFF POLICE CONTRACT $1,336.50

DIVA & TEJ FOOD & GAS DECEMBER 2017 FUEL $1,193.24

EFTPS FEDERAL WITHHOLDING $1,572.79

ELLIOTT TWO 2 YARD DUMPSTERS $1,176.00

TCM CARD HP PRINTER/SUPPLIES $1,033.10

GMCCC PHONE/NET/FAX $396.00

GIS BENEFITS EMPLOYEE PD LIFE INS $11.77

HAFNER PLUMBING FD BLD 3WELL SINK/FAUCETS $1,095.99

HAWKINS WATER CHEMICALS $240.39

IMFOA MEMBERSHIP DUES-CLERKNET $70.00

IPERS JANUARY CONTRIBUTIONS $1,071.34

IOWA ONE CALL LOCATES $30.10

JSTEWART UB DEPOSIT REFUND $57.93

JDFINANCIAL TRACTOR PARTS $202.38

JJJ ENTERPRISES WILLIAMS/RR WA MAIN RPAIR $1,810.00

METERING TECH SOLUT 6 METER COUPLINGS $66.38

OBSERVER PUBLICATIONS $279.59

REGALIA 5X8 USA FLAG $89.05

STATE HYGIENIC LAB SW TESTING $13.00

TOTAL SEPTIC 8 4TH OF JULY OUTHOUSES $520.00

U.S. CELLULAR PW CELL PHONE $50.79

USPS PO BOX RENTAL YEAR $72.00

UNITY POINT CLINIC MUCCA DUES $40.00

WELLMARK HEALTH INSURANCE $2,344.18

WGML GARBAGE SERVICE $2,100.00

STEVE KILBURG JAN WAGES- FULL TIME $3,299.71

MELISSA CONNER JAN WAGES- FULL TIME $2,397.73

KENNETH GEFFERS JAN WAGES- PART TIME $1,102.50

KURT CROSTHWAITE JAN WAGES- MAYOR $400.00

**Account Revenue Expense**

General $8,063.56 $4,915.47

Road Use $-4,644.83 $1,611.10

Employee Benefits $315.50 $2,642.33

Emergency $45.99 $0.00

Housing Rehab $0.00 $0.00

Debt Service $0.00 $0.00

Capital Improvement $0.00 $30,000.00

08 Citizen Project $0.00 $0.00

Water $7,673.23 $4,387.74

Sewer $5,555.04 $723.70

Landfill/Garbage $4,747.64 $3,381.51

Storm Water $783.99 $246.03

Hwy 30 STSW $0.00 $16,500.00

Sunnyside/Clinton STSW $0.00 $0.00­­­\_\_\_\_\_\_

**Total $22,540.12 $34,407.88**

Citizen & Non-Citizen Inquiries: Nancy Daehn addressed the Council and asked that it was put on record that her, and Eric Daehn are interested in serving on a Planning & Zoning Board or Board of Adjustments; if either are established for the City in the future. Sarah Beuthien requested the City Council to consider repairing/updating the Ball Park Restroom and re-opening it to the public on a regular basis, rather than leaving it locked. Sarah Beuthien, from the Grand Mound Home Town Pride Committee stated the Committee is in need of a minimum of 2 additional members. The Committee is currently focusing their efforts towards enhancing the Grand Mound Ball Park.

City Attorney Report: Attorney Pillers submitted a letter of recommendation concerning 512 Smith St; and the water shut off valves- dated 02/12/18. The PW Department will follow the recommendations of the letter going forward.

The Clinton County Sheriff’s Report was read.

Mr. Skeffington did not appear. Mayor Crosthwaite requested the Clerk to draft a Resolution of the City’s intent to sell the empty lot, Parcel ID# 4601010000 712 Clinton Street, to be added to the March 12th, 2018 Agenda.

Motion by Stearns, second by Olson to approve a donation to the Grand Mound Home Town Pride Committee in the amount of $1,500.00, to be used to help establish the Committee as a 501.C.3 and the remaining funds will be used to begin a letter campaign and/or towards the improvement projects at the Ball Park. Ayes; All.

Motion by Beuthien, second by Fischer to approve the 230,000 BTU Heater bid by Bernie’s, to be installed as soon as possible. Ayes: All.

Motion by Brix, second by Stearns to table the Handicap Accessible Door Bids to the 3/12/18 Agenda. Kilburg to contact the lowest bidder to obtain details on which doors will be used for the Horton 4100LE Bid. Conner to contact the Community Center Board to obtain their approval for the improvement to be added to the Center. Ayes: All.

Motion by Stearns, second by Brix to table the Old Pump House Interior bids for drywall/painting, sidewalk/ramp, and electrical. Kilburg to obtain an additional bid and clarification on current bids for Council to review at the 3/12/18 meeting. The flooring of the Old Pump House to be installed with carpet tiles, with the work to be done by the Public Works Department. Ayes; All.

600 Block/City park alley update: Kilburg reported he will be working this spring to determine if the storm water line is collapsed or blocked; and will make the repairs. Kilburg will follow up with the home owner who inquired about the drainage issue.

Motion by Fischer, second by Olson to approve the Hwy 30 Culvert Project: Change Order No. 1. Ayes: All.

Motion by Stearns, second by Brix to approve the Hwy 30 Culvert Project: Certificate of Substantial Completion and Notice of Acceptance of work. Ayes; All.

Motion by Brix, second by Fischer to approve Hwy 30 Culvert Project: Pay request No. 2- Final. Ayes: All.

Motion by Beuthien, second by Olson to approve the Release of Real Estate Mortgage Housing Rehab Parcel ID# 4600190000, citing the balance due of $4,999.80 was received. Ayes; All.

Motion by Olson, second by Stearns to table the Planning & Zoning Board and Board of Adjustments Commission discussion to 3/12/18; due to Attorney Pillers’ absence from the meeting, and additional questions from Council. Ayes; All.

The WGML Committee members from Grand Mound will contact Wheatland & Lowden to pursue discussing single stream recycling options.

Motion by Olson, second by Beuthien to have a complete water tower/tank evaluation & cleaning completed every 4 years, and cleaning completed every 2 years; and to accept the current bid from TIC for the complete evaluation and cleaning this year. Ayes; All.

The request for Garbage Service at 2323 278th St Grand Mound, was rescinded by the property owner.

Resolution No. 18-04 “City Budget Amendment and Certification Resolution- FY2018- Amendment #1” was introduced by Beuthien, with a second by Fischer. Roll Call: Stearns- Aye, Brix- Aye, Fischer- Aye, Olson- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

Resolution No. 18-05 “Adopting the Annual Budget for FY19” was introduced by Beuthien with a second by Fischer. Roll Call: Stearns- Aye, Brix- Aye, Fischer- Aye, Olson- Aye, Beuthien- Aye. Mayor Crosthwaite signed the Resolution.

City Employee’s Report: Kilburg reported accidental damage to the 2012 City truck. A claim has been submitted to ICAP. A pin which broke on the plow was also reported and the part has been ordered. Kilburg, reported the department will continue to work on removing snow piles.

City Clerk’s Report: The GM Museum submitted a letter to Council, thanking them for working to rehab the interior of the Old Pump House, to allow the Museum to expand. The Museum will also be reaching out to a local artist, Terry Rathje, to develop a theme and mural for the exterior wall.

Mayor’s Report- None.

Chairperson Beuthien- None.

Chairperson Stearns- Stearns discussed sand/salt/salt brine options with Kilburg. Kilburg will continue with just salt at this time. Stearns questioned abandoned/junk vehicles. PW Dept. to review.

Chairperson Olson- None.

Chairperson Fischer- Fischer stated he had received concerns from citizens about snow not being removed from sidewalks. The PW Dept. will review which properties have snow remaining, and proceed from there.

Chairperson Brix- None.

Motion by Brix, second by Olson to adjourn at 9:15 p.m. Ayes; All.

The next Regular City Council meeting will be held at 7:00 p.m. on Monday March 12th, 2018 at City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

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Kurt Crosthwaite, Mayor

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Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”